

Wisconsin ServicePoint Steering Committee

March 11, 2004
Milwaukee, WI

9:00 **Welcome & Introductions**

Continental Breakfast

9:30 **Approve Policy Documents**

- A. Standard Operating Procedures
- B. Client Consents (General, Domestic Violence, and AIDS)

Introduction to Front Door — *Presentation*

12:00 **Lunch**

12:30 **Policy Discussions**

- A. Keeping Open “Client” and “WI Additional Profile”
- B. Mandatory ROI in Every Program for Every Client
- C. Archiving Inactive Clients
- D. Avoiding Data that Would Subject WISP to HIPPA Regulations
- E. The Role of the Steering Committee with Front Door

Notes and Comments

Everyone will be given an opportunity to bring up a topic for discussion during this meeting or at future meetings. We will, then, prioritize what we all think is most important to talk about. Those topics not addressed will be tabled until the next meeting or addressed in another forum.

Plan Next Steering Committee Meeting

2:30 **Adjourn**

***NOTE:** This meeting will be a working meeting and will require a great deal of input from each of you. Ideally we would like to end this meeting by 2:30 so that we can all avoid Milwaukee commuter traffic. To do this, it will require that you each of you read the materials distributed before the meeting and come prepared to comment. Thank you for giving us your time.*